



Meeting Minutes for the March 6th, 2008
AUVSI D.C. Capitol Chapter Executive Council Meeting

Call-in Number: (218) 862-6100
Conference Number: 032008

- Meeting was called to order at 0900

Roll Call / Attendance:

OFFICERS		
Jay Willmott	President	X
Tom Sanders	Vice President	-
Dennis Sorensen	Treasurer	X
Abhishek Handa	Secretary	X
COMMITTEE CHAIRS		
David Maroney	Programs Chair	X
Joel Coulter	Education Outreach Chair	-
Bob Ashton	International Outreach Chair	-
Mike Harper	Membership Chair	X
Jay McConville	Public Relations Chair	X
ADVISORS		
Rich Holloman	President Emeritus	X
Dick Rumph	Chapter Advisor / Board Member	-
Ed Yarbrough	Member at Large	-
GUESTS		

- Jay made opening comments
- *Recognition of Past President Rich Holloman*
- Agenda was approved by the committee
- ➔ Abhishek to provide last months meeting minutes
- ➔ Get phone number from John Quackenbush to get presentations from February's Chapter meeting
- Agenda was approved by the committee

Review of Chapter Finances

Dennis Sorensen, Treasurer

- ➔ Dennis to work with Sina and change DC Chapter's Names or Officers and Address with the IRS
- Dennis set up a P.O Box for the DC Chapter. Mike Harper to keep one key and second one with Sina
- Website:
 - Dennis has renewed domain registration with Network Solutions
 - We have user name and password for the AAI FTP site
 - Jay W will speak with headquarters about hosting chapter sites
 - We need to update site more regularly
 - Jay M will be website master and in charge of any uploads
 - All material to be uploaded should go through Jay W for quality check
 - ➔ Abhishek to send passwords for Google account
 - Jay W will be backup website master
 - Look into using Google calendar for the ExCom

Standing Committee Reports

Programs- (David Maroney)

- Last months meeting cancelled due to this months program reviews
- Consider moving International Outreach, get update from Bob Ashton
- ➔ Inform Tech-Corner that we will not be needing space this month
- Last months meeting cancelled due to this months program reviews
- Can also use MITRE as backup in the future
- Try to change venues for events (preferably with Metro access)
- We average 20 people per event
- Event for APRIL
 - Not much interest in MIT Enterprise Forum, think of other options
 - Other alternatives
 - Robotics
 - Etc etc...
- Event for May
 - Potomac Airfield
 - Scheduled May 28, 2008
 - Static display (mayyybe demo of micro air vehicles)
 - Find out what companies are interested
 - Possibility to make this a bigger event over the years

Education-(Joel Coulter)

- Look into Robotics programs and possibility of DC Chapter's involvement
- ➔ Abhishek to send James Maybury information. He is involved with one of the programs in the local are and is interested in involvement from the DC Chapter

International-(Bob Ashton)

Membership-(Mike Harper)

- We average 20 people per event
- Received some complaints from members for website not being updated

- **When looking at events do remember... “Quality over Quantity”**
- **Find out what our members like or dislike**
- **Consider planning a social for the DC Chapter**

Public Relations-(Jay McConville)

- **Talked about Website earlier**
- **Monthly eBriefs seem useful. Consider making them regular**
- **Announce events in eBrief**
- **Consider presenting a small token of appreciation for the presenters for the meetings**
- **Make sure get presentations and pictures of events**
- **Try to provide guidelines to presenters**

Other Business

Jay Willmott, President

- **Consider a wish list of sort over the next few months**
- **Consider an online forum over the next few months**
- **Don't implement anything before we make the transition to new servers**
- **Consider business development and networking events (Social)**
- **ExCOM meeting confirmed first Thursday of every month**

Meeting Adjourned at 1030.